

TENDER NO: DOE/008/2015/16

The Republic of South Africa

Department of Energy

**REQUEST FOR BIDS FOR SUPPLY OF BASELINE SYSTEMS UNDER THE SUPPLY
PROGRAMME OF THE NATIONAL SOLAR WATER HEATER PROGRAMME**

BRIEFING NOTE 1

15 DECEMBER 2015



energy

Department:
Energy
REPUBLIC OF SOUTH AFRICA

1. Introduction

- 1.1 This Briefing Note (Number 1) is issued in terms of clause 28.1 of the Department of Energy's Request for Bids for Supply of Baseline Systems under the Supply Programme of the National Solar Water Heater programme dated 30 November 2015 (Tender No: DOE/008/2015/16) (the "RFB") and is subject to all the terms and conditions contained therein.
- 1.2 Unless otherwise expressly stated, or the context otherwise requires, words and expressions defined in the RFB shall bear the same meanings in this Briefing Note as those ascribed to them in the RFB.

2. Purpose of the Briefing Note

- 2.1 The purpose of this Briefing Note is to:
 - 2.1.1 Provide Bidders with an alternative (manual) registration process; and
 - 2.1.2 Extend the due date for the Bid Submission Notification Form;
 - 2.1.3 Revise the delivery date for Bid Categories A1 and B1;
 - 2.1.4 Amend clause 10 (Timetable for the First Bid Submission Phase of the Supply Agreement) of the RFB **Final 5: 30 November 2015**.

3. Alternative Process for Bid Submission Notification Form

- 3.1 To address challenges reported by Bidders during the Briefing Session held on 14 December 2015 in Pretoria, DoE hereby makes provision for manual registration of a Bidder's intention to bid.
- 3.2 The manual form is available on the DoE website in editable Microsoft Word format and must be completed and emailed to Khanyiso.zihlangu@energy.gov.za by the **21st of December 2015**.

4. Revised Due Date for Bid Submission Notification Form

- 4.1 The revised due date for Bidders to register their intention to bid through completing the Bid Submission Notification Form (online or manual) is **21 December 2015**.

5. Amended Bid Category Delivery Date

- 5.1 The revised delivery date for Bid Categories A1 and B1 is as follows:

5.1.1 **Bid Category A1:** ten thousand (10 000) Baseline Systems for Delivery by **31 March 2016**.

5.1.2 **Bid Category B1:** ten thousand (10 000) Baseline Systems for Delivery by **31 March 2016**.

6. Revised Timetable for the First Bid Submission Phase of the Supply Agreement

Milestone	Anticipated Date
Issue of RFB	04 December 2015
Information Session	14 December 2015
Bidder Clarifications Submission of written questions by Bidders	See clause 22 (<i>Time for information requests and clarifications</i>) Part I (<i>General Requirements, Rules and Provisions</i>) of this RFB
Submission of the Bid Submission Notification Forms	15 December 2015
Bid Submission Date	15 January 2016
Evaluation of Bid Responses	12 February 2016
Announcement of Preferred Bidders	19 February 2016
Signature of the Supply Agreement	29 February 2016

7. Schedule of Briefing Notes Issued

7.1 **Briefing Note Number 1:** Provision of an alternative (manual) registration process, extension of the due date for the Bid Submission Notification Form, revision of the delivery date for Bid Categories A1 and B1, and amendment of clause 10 (Timetable for the First Bid Submission Phase of the Supply Agreement) of the RFB Final 5: 30 November 2015.