

## Appendix 3B

**Confirmation of Original Equipment Manufacture and Manufacturing Capability**

*[To be completed by the bidder representative on its letterhead, including registration number and contact details]*

Date: [●]

Department of Energy  
Matimba House  
192 Visagie Street  
Corner Visagie and Paul Kruger Streets  
Pretoria  
South Africa

**THE REPUBLIC OF SOUTH AFRICA - DEPARTMENT OF ENERGY**

**TENDER NO: DOE/008/2015/16**

**FOR:**

**Supply of Baseline Systems under the Supply Programme of the National Solar Water Heater Programme ("National Solar Water Heater Programme")**

Dear Sirs

1. In this letter, words and expressions which are defined in the Request for Bids for Supply of Baseline Systems under the Supply Programme of the National Solar Water Heater Programme, Tender No: **DOE/008/2015/16** ("the RFB") shall bear the same meaning when used in this letter, unless the context requires otherwise.
2. Being duly authorised to represent and act on behalf of **[insert name of Bidder]** ("the Bidder"), and having reviewed and fully understood the RFB, the undersigned hereby confirms that, the Baseline System offered by the Bidder in this Bid Response is manufactured by the Bidder; in other words **[insert name of Bidder]** is the original equipment manufacturer of the Baseline System.

3. The Bidder confirms that it has the manufacturing capability to supply the Baseline Systems that are offered in the Bid Response within the required time frame. In this regard the details of the Bidder's manufacturing facility are as follows:
  - 3.1 The manufacturing facility owned by the Bidder is located at: **[Bidder to insert physical address; (decimal format) GPS coordinates; full contact details viz. telephone number, mobile number and fax number; email address and website] ("the manufacturing facility")**.
  - 3.2 The manufacturing facility, with registration number **[insert registration number of manufacturing facility]**, was established on **[insert date of establishment of manufacturing facility]**.
  - 3.3 The manufacturing facility is able to produce **[insert volume per month]** of Baseline Systems,
  - 3.4 The number of Baseline Systems or equivalent products manufactured at the facility in the past three years is as follows:
    - 3.4.1 2013 **[insert number of Baseline Systems or equivalent products, describing in detail all such alternative products];**
    - 3.4.2 2014 **[insert number of Baseline Systems or equivalent products, describing in detail all such alternative products];**
    - 3.4.3 2015 **[insert number of Baseline Systems or equivalent products, describing in detail all such alternative products]; and**
    - 3.4.4 Volume of manufacture (production capacity) for the last three years.
  - 3.5 The manufacturing facility currently employs the following categories and numbers of employees:
    - 3.5.1 **[Bidder to insert organogram or list of positions and number of employees in each position]**
  - 3.6 At full production capacity the manufacturing facility is able to employ the following categories and numbers of employees:
    - 3.6.1 **[Bidder to insert organogram or list of positions and number of employees in each position]**

4. The Bidder offers the following information and documentation as confirmation of the information provided in 3 above. **[Bidder to include further descriptions and supporting documentation.]**
5. The Bidder agrees that the Department or any party appointed by the Department may inspect the manufacturing facility at any time to confirm the accuracy of the information provided in 3 and 4 above.

Yours faithfully

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

For and on behalf of **[name of Bidder representative]**

**Who warrants his / her authority hereto.**