Dear Municipal Manager,

INVITATION TO PARTICIPATE IN THE FIRST AND INCEPTION WORKSHOP FOR THE IMPLEMENTATION OF NATIONAL SOLAR WATER HEATER (NSWH) PROGRAMME SCHEDULED TO TAKE PLACE IN PRETORIA ON 31 MAY 2018

Pursuant to the approval of twenty municipalities that will participate in the National Solar Water Heater (NSWH) Programme during the 2018/19 financial year and their respective procured Solar Geysers allocations, this letter seeks to invite all the selected municipalities which includes your Municipality to the first and Inception workshop scheduled to take place on 31st May 2018 in Pretoria (venue to be confirmed soon). Since 2015/16 financial year, to date around 87 000 Units have been procured and allocated among the twenty selected municipalities and are ready for installation.

To ensure a smooth and seamless implementation of the programme, the Inception workshop aims to afford all municipalities to deliberate on the 2018/19 Solar Water Heater Programme Implementation Plan with all other key stakeholders from which municipalities play a central role along the programme critical path notwithstanding the importance of better clarifying the roles and responsibilities as per the signed Framework Agreements and level of dependency among stakeholders on decision making.

In addition, the workshop seeks to provide an interactive platform for all stakeholders, that is, municipalities, relevant government departments and state owned entities / institutions (among others Department of Labour and Energy and Water SETA) to iron out the required necessary support and the expected working relationship especially pre- and during the Technical Feasibility Assessments; Social
Facilitation; training of Installation Assistants (i.e. timeous identification and confirmation of trainees) from the participating municipal jurisdiction areas; solar geyser installation phase in the approved Designated Installation Areas (DIAs) by Municipal Councils; pending decisions as stated in the allocation letters; and lastly performance Monitoring and Evaluation of the programme.

Overall, the main primary objective of the workshop is to make sure that all stakeholders are thoroughly prepared and ready for the commencement of solar geyser installation phase within their expected respective roles and responsibilities and also to enable the Department to provide clarity and additional information where required on the signed Framework Agreements with municipalities.

It is against this context and background that you are invited to attend or participate in the first inception workshop. You are also reminded to nominate a Senior Official or Executive or Project Manager responsible for the implementation of the programme to attend the workshop as well. We are looking forward to interacting with you as a great step towards strengthening the forging of this relationship on the implementation of the NSWHP programme. A draft agenda and confirmation of the venue will be forwarded to you shortly.

Please confirm your attendance in writing by no later than 28 May 2018 to this email address: SWHAdmin@energy.gov.za and copy or contact the following NSWHP Workshop Coordinating Team, that is, Lerato_April@energy.gov.za or Office Telephone: +27 (12) 406 7686; Pheladi_Masipa@energy.gov.za or Office Telephone: +27 (12) 406 7650 and Lebogang_Mosenthal@energy.gov.za or Office Telephone: +27 (12) 406 7655; and Siyabonga_Zondi@energy.gov.za or Office Telephone: +27 (12) 406 7904; and Takalani_Rambau@energy.gov.za or Office Telephone: +27 (12) 406 7657.

Your participation will be highly appreciated.

Sincerely,

MOKGADI MODISE
ADDG: CLEAN ENERGY
DATE: 21/05/2018